

## POLICY DOCUMENT

# STUDENT LIBRARY RULES POLICY

## 1 Purpose and Scope

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The purpose of this policy is to outline the guidelines for ACPE College student use of the library.

Scope:

- Library Staff
- All students

## 2 Policy Statement

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- Library facilities are provided in support of academic research and the academic programs of the College.
- The Library Policies contained Library Rules that assist in ensuring that library use is ethical and fair, that the library is a pleasant, quiet place of study, and that the behaviour of library users does not impinge on the rights of others.
- Users are required to respect and comply with the library rules to ensure an appropriate environment for study, research and professional assistance.
- By virtue of using the ACPE library, ACPE students agree to the terms of the library rules and policies. These rules are consistent with, and complement the student *Code of Conduct*, available on the Policies and Procedures page of the ACPE website.

## 3 Definitions

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N/A

## 4 Related Documents

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***Library Policies (Rules):***

- Staff Library Policy
- External Lending Policy
- Collection Development Policy
- Student Library Loans and Resource Access Policy

- Student Use of Equipment Policy

**Legislation:**

- Higher Education Standards Framework 2015

## 5 Document Administration

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<b>Policy Name &amp; Code:</b>			Student Library Rules Policy (POL-29)
<b>Policy Owner:</b>			Information Services Librarian
<b>Approval Authority:</b>			Academic Board
<b>Next Review:</b>			September 2023
<b>Approval Date</b>	<b>Effective Date</b>	<b>Version</b>	<b>Summary of changes</b>
Mar 2015	Mar 2015	1	Document approved by Dr. Brian Nook, Dean and Head of College, ACPE.
28 May 19	29 May 19	2	Revision date: 19 March 2019. <ul style="list-style-type: none"> <li>• Content updated and format changed in line with the new document template for policies/procedures.</li> <li>• Related Documents section added to include list of related policies, procedures, and other documents.</li> <li>• Policy Administration Section (Policy Owner) added.</li> <li>• Key stakeholder consultation and revision: ACPE Information Services Librarian and Library Officer.</li> </ul>